



Utility Bill Automatic Payment Plan

You can pay your utility bill from your checking or savings account automatically – no checks to write, stamps to buy, or late payments. It’s free, fast, and completely hassle free!

Q. How do I sign up?

A. It’s easy. Simply complete and return the attached authorization form. You must include a voided check (for checking accounts) or deposit slip (for savings accounts).

Q. How soon will the Automatic Payment Plan start?

A. It may take one billing cycle after we receive your authorization. We bill quarterly. Please continue to pay your bill as usual until this message appears on your bill:

DO NOT PAY – AUTOMATIC BANK WITHDRAWAL AT DUE DATE.

Q. How can I be sure that my water bill has been paid?

A. Your monthly bank statement will clearly reflect the automatic payment.

Q. What if I have a question about my bill?

A. Simply call the City Utility Billing Department at (952) 985-4580.

Q. What if I try the Automatic Payment Plan and don’t like it?

A. You can cancel your authorization for automatic payments at any time by notifying us in writing, by phone at (952) 985-4580, or by e-mail at cmehlhaff@ci.lakeville.mn.us.

AUTOMATIC PAYMENT PLAN AUTHORIZATION FORM

Please enroll me/us in Lakeville’s Utility Bill Automatic Payment Program. I/we authorize the City to collect payment of my/our utility bill by initiating debit entries (deductions) to the bank account shown on the attached voided check or deposit slip.

I/we understand that this authorization will continue in force unless discontinued at my/our request.

Enter utility bill account number below
(***not*** your bank account number).

Account number:

Name: _____

Address: _____

Signature: _____

Signature: _____

(if joint bank account)

Date: _____

Attach voided check or deposit slip:

Checking account (*attach voided check*) _____

Savings account (*attach deposit slip*) _____

Mail to:

*Utility Billing
20195 Holyoke Ave.
Lakeville, MN 55044*